



UNIVERSITY OF
EASTERN FINLAND

Publishing and Data Policy

Publishing and Data Policy of the University of Eastern Finland

THE PUBLISHING AND DATA POLICY of the University of Eastern Finland defines the principles of promoting the impact of scientific research and the principles of open science. The objective is to make research findings obtained through public funding extensively available to the scientific community and society as a whole. Achieving this objective calls for openness relating to research methods, findings, data and publications.

Through open science and research, the University of Eastern Finland seeks to promote the development of science and

responsible conduct of research, as well as the following things relating to the university's research and research findings:

- scientific impact
- reliability and transparency
- usability and social relevance
- sustainable use

The fundamental principle of the Publishing and Data Policy of the University of Eastern Finland:

Research findings, research data and publications shall be open in accordance with the principles of research ethics and the legal framework (legislation and agreements).

Publishing policy

1. Research findings are published in accordance with the principles relating to responsible conduct of research (instructions of the Finnish Advisory Board on Research Integrity, TENK, Responsible Conduct of Research).
2. Research findings are published in the most relevant, high impact journals of each research field. Research findings are also reported in publications aimed at the general public and specific professions in order to promote the impact of research.
3. Scientific publications are made openly available whenever possible. The requirement of open access pertains to articles published in scientific journals and series, conference proceedings, doctoral dissertations and Master's theses and, whenever possible, also entire books or chapters of books.
4. Publications are made openly available through parallel publishing in the university's publication archive. Permission

for parallel publishing must be obtained from the authors and publishers concerned. After this permission has been obtained, publications are entered into the university's publication archive. In addition to the university's own publication archive, publications may also be entered in other organisations' publication archives, while observing copyrights.

5. The university also encourages publishing in scientific Open Access journals that are of a high scientific level and use reliable peer-review. For a grounded reason, publications can also be published as Open Access publications, against a separate fee, in journals that charge for their subscription (hybrid publishing). However, hybrid publishing is not the main channel for Open Access publishing.
6. Researchers must take any separate fees relating to Open Access publishing into consideration already in the research and funding plan.

Data policy

1. Legislation, the concluded agreements on research cooperation and the principles relating to research ethics (TENK: Responsible Conduct of Research) are observed in the production, reporting, storing, sharing and opening of research data. Each researcher is responsible for adhering to the principles of responsible conduct of research, the law and the agreements concluded.

2. The University of Eastern Finland is committed to complying with the principles of responsible conduct of research (TENK), and the university is responsible for providing researchers with training and advice on good management of research data.

3. A research data management plan must be made for the research at the planning phase. The research data management plan must specify the collection methods, processing, ownership, access rights, storage (including long-term storage), reuse, opening, publishing and planned destruction (if necessary) of the research data, as well as the required resources for these measures. Furthermore, the requirements set by the funder on the research data and the research data management plan are to be observed.

4. The ownership and access rights of the research data must always be agreed upon before the research begins, while observing legislation and the terms and limitations set by agreements and the funder for the processing, publishing and transfer of the research data. The findings of research carried out at the university, and especially the findings of commissioned research, belong to the university in the extent required by legislation, the terms of funding of each commissioned research project and/or the agreements pertaining to each commissioned research project. Commissioned research refers to, for example, chargeable services and research that has at least one external partner (in the role of a performer of sub-study, funder or other participant) and that involves obligations relating to the research findings or the way the research is conducted (Act on the Right in Inventions made at HEIs 369/2006). As a rule, findings obtained through open research belong to the author.

5. Research data must be stored and reported in a format that allows the verification of the data afterwards (transparency).

6. When conducting research, researchers must observe the protection, information security, privacy and appropriate destruction of confidential information in compliance with legislation and the university's instructions. The university promotes, together with other national actors, the use of reliable storage services for research data. Particular attention must be paid to the information security of personal and other confidential information.

7. The storage period and destruction of research data is determined in the university's archives formation plan.

8. As a rule, research data relating to published findings obtained through public funding are open whenever this is possible in view of the agreements concluded (ownership, access rights, immaterial property rights and non-disclosure), legislation and the principles of research ethics, while not compromising the interests of the university. The Principal Investigator is responsible for making sure whether the research data can be made openly accessible. The costs of making the data openly available must be taken into consideration already in the research and funding plan.

9. If the research data involves rights of third parties, the research data is not, as a rule, made openly available. In general, research involving patient data is confidential and thus not made openly available.

10. The university seeks to offer its researchers storage services for research data and, in cooperation with national and international actors, a data warehouse of openly accessible research. Open databases maintained by others can be used within the framework allowed by legislation, the agreements concluded, the terms of funding and the ethical principles. In these cases, it must be ensured that the use of such databases does not cause any limitations to the research data's ownership or access rights.

11. When using research data of the University of Eastern Finland, the authors of the data must be credited as is good manners, and the University of Eastern Finland must be mentioned as the source of the research data.

12. The production of entities of data or physical research materials that require separate processing requested by business and industry or other actors in society requires a separate decision and a fee may be charged for this service.

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