

PRIVACY NOTICE

EU's General Data Protection

Regulation, Articles 12, 13 and 14

Registrations for the Pre-Conference of
the National Conference of Effectiveness
Research

Drafted on: 10th August 2018

1. Data Controller

University of Eastern Finland

Joensuu:

Yliopistokatu 2, P.O. Box 111, FI-80101 Joensuu, Finland

Kuopio:

Yliopistonranta 1, P.O. Box 1627, FI-70211 Kuopio, Finland

Savonlinna:

Kuninkaankartanonkatu 5, P.O. Box 86, FI-57101 Savonlinna, Finland

Telephone +358 294 45 1111 (switchboard)

2. Representative of the Data Controller

Tomi Mäki-Opas, Research director, Faculty of Social Sciences and Business Studies, Department of Social Sciences

3. Contact persons of the Data Controller

Tomi Mäki-Opas, tomi.maki-opas@uef.fi, tel. +35850 323 4020

Hanna Ristolainen, hanna.ristolainen@uef.fi, tel. +35850 439 0671

4. Contact information of the Data Protection Officer

Data Protection Officer Helena Eronen, Joensuu Campus, Aurora 3023, tel. +358294458187,
tietosuoja@uef.fi

5. Purpose of the processing of personal data

Personal data is processed during the collection of abstracts for the National Conference of Effectiveness Research, during the abstract evaluation process and when informing the acceptance of abstracts.

Personal data can also be used in the program of the conference in the case of accepted abstracts, as well as when organizing the coffee services and evening get-together after the pre-conference.

6. Legal basis of the processing of personal data

The processing of personal data is based on the EU's General Data Protection Regulation (select at least one basis).

The EU's General Data Protection Regulation, Article 6 , Section 1, sub-sections a–f.

the data subject has given consent to the processing of his or her personal data

- processing is necessary for the performance of a contract (to which the data subject is party)
 - contract:
- processing is necessary for compliance with a legal obligation to which the controller is subject
 - statutes:
- processing is necessary in order to protect the vital interests of the data subject or of another natural person
- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
 - data pertaining to the person's status, duties or their performance
 - public authorities exercising their official mission in the general interest
 - scientific or historical research, or compilation of statistics
 - archiving of research and cultural heritage materials.
- exercising the interests of the controller or of a third party
 - Please describe which interests:

As regards processing of special categories of personal data, the EU's General Data Protection Regulation, Article 9, Section 2, sub-section a–j:

- the data subject has given consent to the processing of his or her personal data
- processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security
- processing is necessary to protect the vital interests of the data subject or of another natural person
- processing is carried out in the course of its legitimate activities by a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim
- processing relates to personal data which are manifestly made public by the data subject
- processing is necessary for the establishment, exercise or defence of legal claims
- processing is necessary for reasons of substantial public interest
- processing is necessary for the purposes of occupational medicine
- processing is necessary for reasons of public interest in the area of public health
- processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes

7. The categories of personal data to be processed and their retention periods

The personal data processed during the National Conference of Effectiveness Research are the participant's name, address, affiliation, education information and food preference/diet.

Personal data will be kept to the end of 2019.

8. Information systems used in the processing

The personal data is collected and processed through the e-lomake program administered by the University of Eastern Finland.

9. What is the source of personal data needed in the processing?

The source of personal data is given here: is the data transferred from somewhere, obtained from the data subject directly, available in an existing register, etc. It should also be indicated whether the data subject has the obligation to give access to the necessary personal data, and what are the consequences of failing to do so.

If the data subject consents to the processing of his or her personal data, the basis of giving access is:

- compliance with a legal obligation to which the controller is subject
- contract between the controller and the data subject

10. Use of cookies

Cookies are used browser-based information systems of personal data processing. A cookie is a small text file saved by the browser on the user's device. Cookies are used to implement services, to make it easier to log into services, and to enable the collection of statistics on service use.

The user may disable cookies, but this may prevent the system from functioning properly.

Cookies are used in the processing of personal data:

- Yes, in the following browser-based systems:
- No

11. Principles of protecting personal data

The E-lomake program can only be accessed through personal user IDs. The rights for the access to the program will be given to the members of the organizing committee who are considered needing the personal information when processing and evaluating the abstracts.

12. Automated decision-making

Automated decisions will be not made.

13. Rights of the data subject

The data subject has the right to:

- Check his or her own data
- Ask for the rectification of his or her data
- Demand the erasure of his or her data
- Demand limited processing of his or her data
- Object to the processing of his or her data
- Request the transfer of his or her data from one controller to another
- Cancel previous consent, if the processing of personal data is based on the data subject's consent
- Not be subject to automated decision-making

To exercise his or her rights, the data subject can make a request via the university's e-Services (staff and students), via a form available on the university's website, or by contacting the university's Data Protection Officer.

The data subject has the right to file a complaint with the Office of the Data Protection Ombudsman, if he or she feels that existing data protection legislation has been violated in the processing of his or her personal data. Contact information:

Office of the Data Protection Ombudsman, P.O. Box 800, 00521 Helsinki

tietosuoja@om.fi

Guidance and instructions relating to the data subject's rights can be obtained from the university's Data Protection Officer:

University of Eastern Finland, P.O. Box 111, 80101 Joensuu

tietosuoja@uef.fi, tel. +358 294458187, Joensuu, Aurora building, room 3023