

RefWorks Output Styles

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How to find output styles

Select **Bibliography** -> **Output Style Manager**

The screenshot shows the 'Output Style Manager' window with the following elements and annotations:

- Header:** 'Output Style Manager' with a close button (X) and a 'Help' link.
- Navigation:** 'List of Output Styles', 'Request New Output Style', and 'Edit Output Style' links.
- Search:** A search box with a magnifying glass icon and the text 'Search'.
- Left Panel:** 'List of all styles' points to the 'List of Output Styles' list. The list includes: 'Journal of Phycology', 'Journal of Physical Chemis...', 'Journal of Physical Chemistry - Part B', 'Journal of Physical Oceanography', 'Journal of Physiology' (highlighted in blue), 'Journal of Pineal Research', 'Journal of Plant Physiology', 'Journal of Plant Research', 'Journal of Plastic Surgery and Hand Surgery', and 'Journal of Plastic, Reconstructive & Aesthetic Surgery'. A 'Preview Output Style' button is located below the list.
- Right Panel:** 'List of your favorite styles' points to the 'Your favorite output styles are what you can easily access when working' section. The list includes: 'Aquaculture', 'Harvard', 'Harvard muokattu' (in red font), 'Health Affairs', 'Immunity', 'Journal of Computational Biology (JCB)', 'Lancet', and 'Nature'. A 'Remove All' button is located below the list.
- Annotations:**
 - 'Select a style and click arrow to put the style on your favorite styles list' points to the green arrow buttons between the two lists.
 - 'Edited styles show in red font' points to 'Harvard muokattu'.
 - 'You may preview your references in different styles' points to the 'Preview Output Style' button.

Your own references are displayed in preview window by default

Preview Output Style

Select a style and type of citation to preview. [Help](#)

Output Style Use references in my database

Book, Section

Bibliography
Hueb, J. 2005, "Sanitation and hygiene" in *Children's health and the environment: a global perspective: a resource manual for the health sector*, ed. J. Pronczuk-Garbino, World Health Organization, Geneva, pp. 95-106.

In-Text Citation (Hueb 2005)

Book, Whole

Bibliography
Committee on Indicators for Understanding Global Climate Change & National Research Council 2010, *Metrics for Climate Change Impacts : The Intersection of Human and Earth Systems*, National Academies Press, Washington, DC, USA.

In-Text Citation (Committee on Indicators for Understanding Global Climate Change, National Research Council 2010)

Conference Proceedings

Bibliography
Gih Sung Chung, Byoung Hoon Choi, Ko Keun Kim, Yong Gyu Lim, Jin Wook Choi, Do-Un Jeong & Kwang Suk Park 2007, "Unconstrained Heart Rate Estimation System in Bed", *Convergence Information Technology, 2007. International Conference on*, pp. 2363.

In-Text Citation (Gih Sung Chung et al. 2007)

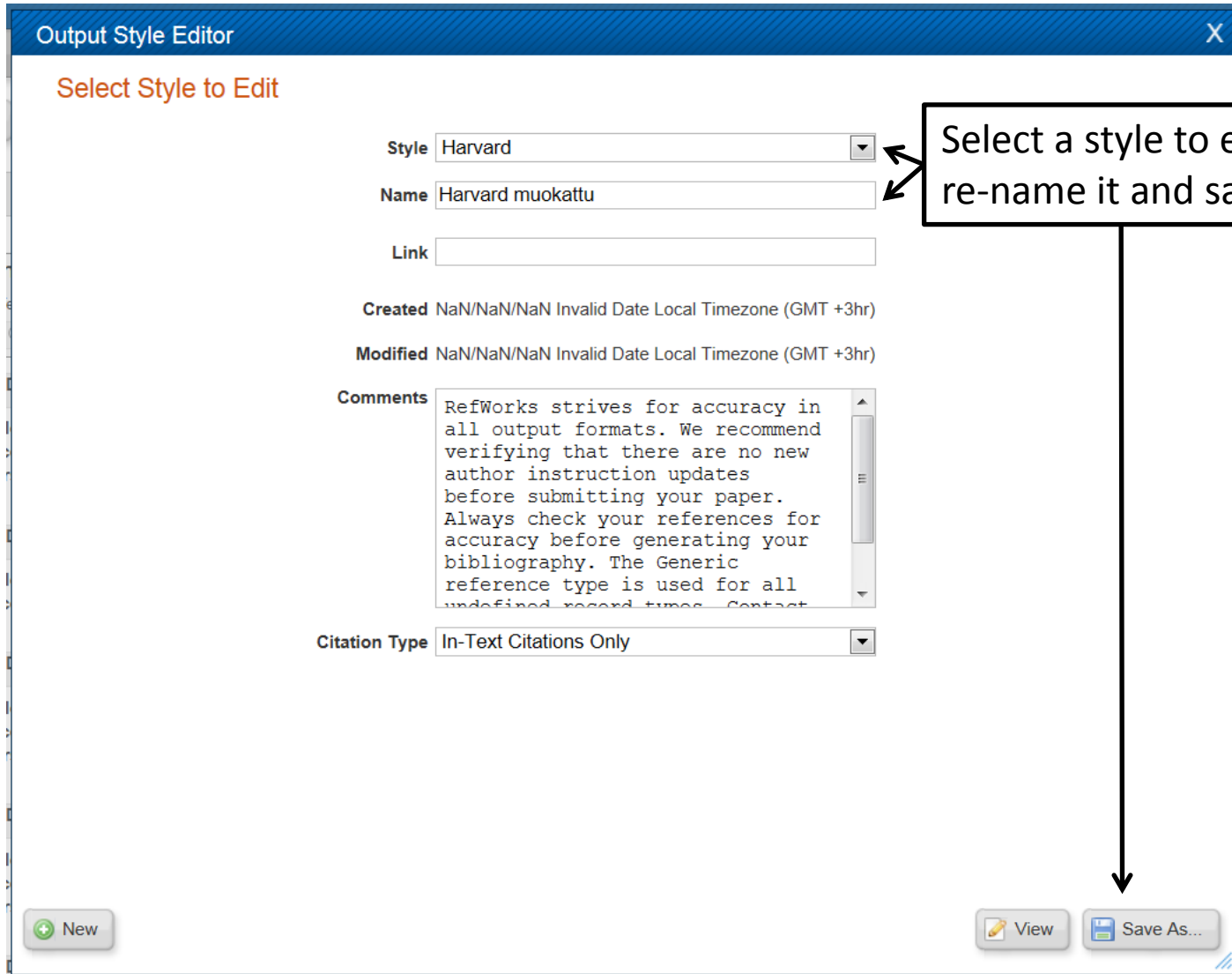
Dissertation/Thesis

Bibliography

Style of a citation in your bibliography and style of an in-text citation for each reference type

How to edit an output style

Select **Bibliography** -> **Output Style Editor**



The screenshot shows the 'Output Style Editor' window with the following fields and controls:

- Style:** A dropdown menu currently set to 'Harvard'.
- Name:** A text input field containing 'Harvard muokattu'.
- Link:** An empty text input field.
- Created:** A text label followed by 'NaN/NaN/NaN Invalid Date Local Timezone (GMT +3hr)'. This field is disabled.
- Modified:** A text label followed by 'NaN/NaN/NaN Invalid Date Local Timezone (GMT +3hr)'. This field is disabled.
- Comments:** A text area containing the text: 'RefWorks strives for accuracy in all output formats. We recommend verifying that there are no new author instruction updates before submitting your paper. Always check your references for accuracy before generating your bibliography. The Generic reference type is used for all undefined record types. Contact...'. The text is truncated at the bottom.
- Citation Type:** A dropdown menu currently set to 'In-Text Citations Only'.

At the bottom of the window, there are three buttons: 'New' (with a plus icon), 'View' (with a magnifying glass icon), and 'Save As...' (with a floppy disk icon). A callout box with a black border and white background is positioned to the right of the 'Style' and 'Name' fields. It contains the text 'Select a style to edit, re-name it and save'. Two arrows point from the left side of the callout box to the 'Style' dropdown and the 'Name' text field. A long arrow points from the bottom of the callout box down to the 'Save As...' button.

Output Style Editor



Select Style to Edit

Style

Name

Link

Created NaN/NaN/NaN Invalid Date Local Timezone (GMT +3hr)

Modified NaN/NaN/NaN Invalid Date Local Timezone (GMT +3hr)

Comments

Citation Type

Click Edit

New

Edit

Delete

Save

Save As...

Print References

Output Style Editor

Harvard muokattu

Bibliography In-Text Citation

Bibliography Settings

Alternative Language Style(s) ([Default])

Reference types for "[Default]"

Reference Type: Generic [defined]
Abstract
Artwork
Bills/Resolutions

Undefined types will use Generic format

Fields for this type

- Add Text to Output
- Add OpenURL Link to Output
- Ref ID
- Ref Type
- Source Type
- Output Language
- Authors, Primary
- Title, Primary
- Periodical
- Pub Year
- Pub Date Free Form
- Volume
- Issue
- Pages
- Other Pages
- Descriptors
- Abstract
- Notes
- Personal Notes
- Authors, Secondary

Output Field Order

- Authors, Primary
- Pub Year
- Title, Primary
- Edition
- Publisher
- Place of Publication

Copy Fields from:
Book, Edited

Copy

Field Comments Any special comments about this field for this reference type

Undefined, Using Generic

Field Settings Use \n for carriage return or \t for tab

Include Field: Always

Bold Underline Italic Superscript

Subscript

Precede with Follow with

Author Settings

Preview of Bibliography Output

Clemens, S.L., Faulkner, W.C., Browning, E.B., Murray, J.S., Alcott, L.M., Stowe, H.B. & Sandburg, C.A. PubYear, *PrimaryTitle*, Edition edn, Publisher, PlaceofPub.

Back Delete Save Save As...

Select **In-Text Citation** tab to edit citations appearing in your text

Select **Bibliography** tab to edit citations appearing in your bibliography

Harvard muokattu

Bibliography

In-Text Citation

Citation Settings

Use \n for carriage return or \t for tab

Precede with () Follow with)

Special Citation Handling none

Citation Separator ,

Bold Underline Italic Superscript Subscript

Use Only Reference Numbers in Citations

Use Number Ranges

Number Range Separator -

Citation Sort Order Citation Order

General layout of in-text citations is modified in **Citation Settings** area

Remember to save your modifications!

Alternative Language Style(s) ([Default])

Reference types for "[Default]"

Reference Type: Generic [defined] Abstract Artwork Bills/Resolutions

Undefined types will use Generic format

Fields for this type

Add Text to Output Add OpenURL Link to Output Ref ID Ref Type Source Type Output Language Authors, Primary Title, Primary Periodical Pub Year

Output Field Order

Authors, Primary Pub Year

Field Comments Any special comments

about this field for this reference type

Field Settings Use \n for carriage return or \t

Back Delete Save Save As...

In-text citation fields are shown here in the order they appear in the citation
Click arrows to add, delete, move up and move down fields

Output

Harvard muokattu

Bibliography

In-Text Citation

Citation Settings

List of all available fields

Modify here settings of individual fields
Click a field in **Output Field Order** menu to activate it for modification

Reference Type: Generic [defined]
Abstract
Artwork
Bills/Resolutions

If in-text citations are similar for all reference types, you have to modify **Generic** type only

Fields for this type

- Add Text to Output
- Add OpenURL Link to Output
- Ref ID
- Ref Type
- Source Type
- Output Language
- Authors, Primary
- Title, Primary
- Periodical
- Pub Year
- Pub Date Free Form
- Volume
- Issue
- Pages
- Other Pages
- Descriptors
- Abstract
- Notes
- Personal Notes
- Authors, Secondary

Output Field Order

- Authors, Primary
- Pub Year

Copy Fields from:

Field Comments Any special comments about this field for this reference type

Field Settings Use \n for carriage return or \t for tab

tab

Include Field: Always

Bold Underline Italic Superscript

Subscript

Precede with Follow with

Author Settings

Remember to save your modifications!

Preview of Citation Output (Clemens et al. PubYear) Update...

To preview modified citation, click Update

Back Delete Save Save As...

Output Style Editor

Harvard muokattu

Bibliography

In-Text Citation

Bibliography Settings

Use \n for carriage return or \t for tab

Sort References By All Authors, Year desc

Reference List Title

Numbered List

Precede Number With

Follow Number With

Include empty fields in reference output

Apply APA Rules for Electronic Source files

Indent Setting Hanging Indent

Line Spacing Single

For consecutive works by the same author(s)

list all author names as usual

Precede Each Reference With

Follow Each Reference With

Text After Bibliography

General layout of a bibliography is modified in **Bibliography Settings** area

Remember to save your modifications!

Alternative Language Style(s) (Default)

Reference types for "[Default]"

Reference Type:

Hearing
Journal Article [defined]
Journal, Electronic [defined]
Laws/Statutes

Undefined types will use Generic format

Fields for this type

Add Text to Output

Output Field Order

Authors

Field Comments

Any special comments

Back

Delete

Save

Save As...

Bibliography citation fields are shown here in the order they appear in the citation
Click arrows to add, delete, move up and move down fields

List of all available fields

Modify here settings of individual fields
Click a field in **Output Field Order** menu to activate it for modification

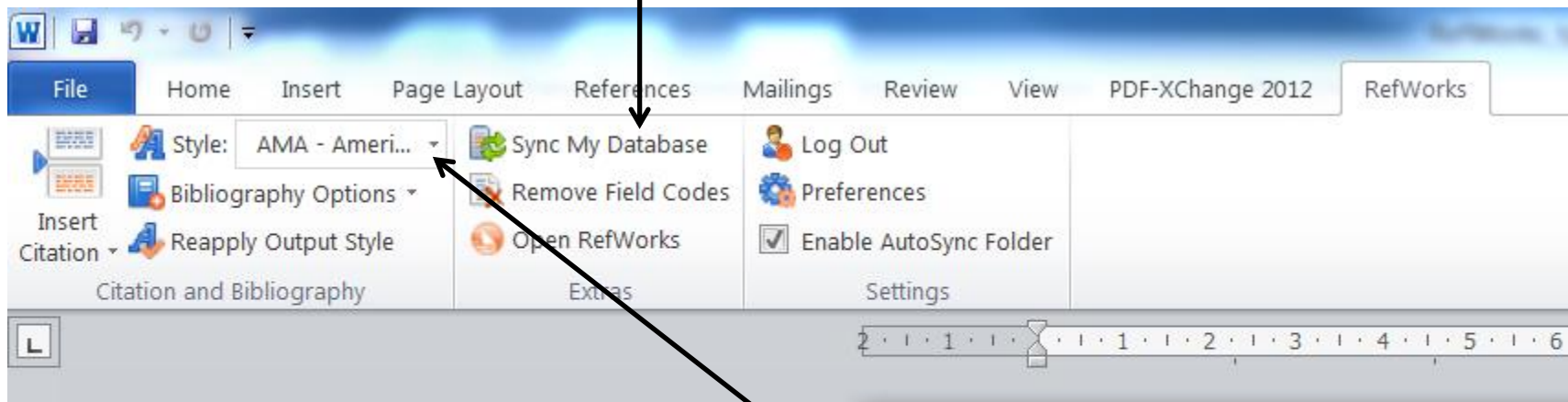
You have to modify citations of all reference types included in your bibliography

Remember to save your modifications!

To preview modified citation, click Update

The screenshot shows the 'Bibliography Settings' window. At the top, the 'Bibliography' tab is selected and circled in red. Below it, the 'Reference Type' dropdown is set to 'Journal Article [defined]'. The 'Fields for this type' list on the left includes 'Add Text to Output', 'Add OpenURL Link to Output', 'Ref ID', 'Ref Type', 'Source Type', 'Output Language', 'Authors', 'Title', 'Periodical', 'Pub Year', 'Pub Date Free Form', 'Volume', 'Issue', 'Pages', 'Other Pages', 'Descriptors', 'Abstract', 'Notes', 'Personal Notes', and 'Authors, Secondary'. The 'Output Field Order' list in the center shows 'Authors', 'Pub Year', 'Title', 'Periodical', 'Volume', 'Issue', and 'Pages', with green arrows indicating movement options. The 'Field Settings' panel on the right shows 'tab' as the field name, 'Include Field' set to 'Always', and checkboxes for 'Bold', 'Underline', 'Italic', and 'Superscript'. The 'Author Settings' panel is partially visible at the bottom. A preview of the bibliography output is shown at the bottom, with a sample citation: 'Clemens, S.L., Faulkner, W.C., Browning, E.B., Murray, J.S., Alcott, L.M., Stowe, H.B. & Sandburg, C.A. PubYear, "PrimaryTitle", Journal of Applied Theory, vol. Volume, no. Issue, pp. Start-OtherPg.' At the bottom right, there are buttons for 'Delete', 'Save', and 'Save As...'. Annotations with arrows point from text boxes to various parts of the interface: the 'Bibliography' tab, the 'Reference Type' dropdown, the 'Fields for this type' list, the 'Output Field Order' list, the 'Field Settings' panel, the 'Update...' button, and the 'Save' button.

If you use Write-N-Cite 4 in Word, click **Sync My Database** to download your modified style



Use the modified style by clicking **Style -> Select Other Style -> name of the style**