

**DEPARTURE INFORMATION FORM**

International Exchange Students

- 1) We will post your transcript to the address/es below after all the courses have been registered.
- 2) Please return this form **in person** to the International Mobility Services together with your attendance certificate form. If your home university has not given you one, the one of the UEF will be used.
- 3) Attendance certificates cannot be issued more than **seven** days before your official departure. Please note that the date you give will be your official departure day, and this date will appear in attendance certificates.
- 4) The University of Eastern Finland cannot send attendance certificates to students afterwards if they have not filled in the Departure Information Form.

Last name		First name	
Date of birth (day/month/year)		Student number	
Home University address:			
Name of the University		Contact person	
Street address			
Postal Code, City		Country	
Your address (Please fill this out only if you wish to receive your own copy of the transcript)			
Street address			
Postal Code, City		Country	
Date of arrival ____/____/____		Date of departure ____/____/____	
Date ____/____/____		Signature	

Please list here the courses for which you have not received the results yet. Your transcript will be sent as soon as your grades have been registered or two months after your departure at the latest.

Name of the course	Course code	ECTS credits	For office use only

For office use only

Saapunut ____/____/____

Lähetetty ____/____/____

Letter of Confirmation _____